

**Self appraisal report for Year (2024-25)**

**Auditor Agency: Debdipta Basu(Indian Rubber Materials Research Institute, Autonomous body under The Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce & Industry, Govt. of India, New Delhi)**

**Ministry Name: Ministry of Education**

**Department Name: Department of Higher Education**

**Public Authority Name: National Institute of Technology, Sikkim**

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	A	M
<b>1</b>	<b>Organisation and Function</b>								
<b>1.1</b>	<b>Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]</b>								
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	<a href="https://nitsikkim.ac.in/footer/contact.php">https://nitsikkim.ac.in/footer/contact.php</a>	empty	Fully Met	1.28	URLs the P Author corre Categ "Fully
1.1.2	Head of the organization	Fully Met	1.28	1.28	<a href="https://nitsikkim.ac.in/institute/administration/director.php">https://nitsikkim.ac.in/institute/administration/director.php</a>	empty	Fully Met	1.28	URLs the P Author corre Categ "Fully
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	<a href="https://nitsikkim.ac.in/institute/about/visionandmission.php">https://nitsikkim.ac.in/institute/about/visionandmission.php</a>	empty	Fully Met	1.28	URLs the P Author corre Categ "Fully
1.1.4	Function and duties	Fully Met	1.28	1.28	<a href="https://nitsikkim.ac.in/">https://nitsikkim.ac.in/</a>	empty	Fully Met	1.28	URLs

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	A	M
					m.ac.in/documents/rti/Format%20for%20Transperency%20Audit%2024-25_English%2015.5.25.pdf				the P Autho corre Categ "Fully
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://nitsikki m.ac.in/institut e/administrati on/organizatio nStructure.ph p	empty	Fully Met	1.28	URLs the P Autho corre Categ "Fully
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://nitsikki m.ac.in/docu ments/rti/Form at%20for%20 Transperency %20Audit%20 24-25_English %2015.5.25.p df	empty	Fully Met	1.28	URLs the P Autho corre Categ "Fully
<b>1.2</b>	<b>Power and duties of its officers and employees[Section 4(1) (b)(ii)]</b>								
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.92	1.92	https://nitsikki m.ac.in/docu ments/rti/Form at%20for%20 Transperency %20Audit%20 24-25_English %2015.5.25.p	empty	Fully Met	1.92	URLs the P Autho corre Categ "Fully

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	A	M
1.2.2	Power and duties of other employees	Fully Met	1.92	1.92	df <a href="https://nitsikki m.ac.in/documents/rti/Format%20for%20Transperency%20Audit%2024-25_English%2015.5.25.pdf">https://nitsikki m.ac.in/documents/rti/Format%20for%20Transperency%20Audit%2024-25_English%2015.5.25.pdf</a>	empty	Not Met	0	Category Met
1.2.3	Rules/ orders under which powers and duty derived and exercised	Fully Met	1.92	1.92	<a href="https://nitsikki m.ac.in/documents/rti/Format%20for%20Transperency%20Audit%2024-25_English%2015.5.25.pdf">https://nitsikki m.ac.in/documents/rti/Format%20for%20Transperency%20Audit%2024-25_English%2015.5.25.pdf</a>	empty	Fully Met	1.92	URLs the P Autho corre Categ "Fully
1.2.4	Work allocation	Fully Met	1.92	1.92	<a href="https://nitsikki m.ac.in/documents/rti/Format%20for%20Transperency%20Audit%2024-25_English%2015.5.25.pdf">https://nitsikki m.ac.in/documents/rti/Format%20for%20Transperency%20Audit%2024-25_English%2015.5.25.pdf</a>	empty	Partially Met	0.96	URLs the P Autho corre Categ "Parti Met"
<b>1.3</b>	<b>Procedure followed in decision making process [Section 4(1)(b)(iii)]</b>								
1.3.1	Process of decision making - Identify key decision making points	Fully Met	1.54	1.54	<a href="https://nitsikki m.ac.in/documents/rti/Form">https://nitsikki m.ac.in/documents/rti/Form</a>	empty	Fully Met	1.54	URLs the P Autho

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	A	M
					at%20for%20 Transperency %20Audit%20 24-25_English %2015.5.25.p df				correc Cateq "Fully
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://nitsikki m.ac.in/docu ments/rti/Form at%20for%20 Transperency %20Audit%20 24-25_English %2015.5.25.p df	empty	Fully Met	1.54	URLs the P Autho correc Cateq "Fully
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://nitsikki m.ac.in/institut e/about/inform ation.php	empty	Fully Met	1.54	URLs the P Autho correc Cateq "Fully
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://nitsikki m.ac.in/footer/ rti.php	empty	Fully Met	1.54	URLs the P Autho correc Cateq "Fully
1.3.5	Channels of supervision and accountability	Fully Met	1.54	1.54	https://nitsikki m.ac.in/docu ments/rti/Form at%20for%20 Transperency	empty	Fully Met	1.54	URLs the P Autho correc Cateq

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	A	
					%20Audit%2024-25_English%2015.5.25.pdf			“Fully	
<b>1.4</b>	<b>Norms for discharge of functions[Section 4(1)(b)(iv)]</b>								
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://nitsikki m.ac.in/docu ments/rti/Form at%20for%20 Transperency %20Audit%20 24-25_English %2015.5.25.p df	empty	Fully Met	1.54	URLs the P Autho corre Categ “Fully
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://nitsikki m.ac.in/docu ments/rti/Form at%20for%20 Transperency %20Audit%20 24-25_English %2015.5.25.p df	empty	Fully Met	1.54	URLs the P Autho corre Categ “Fully
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://nitsikki m.ac.in/docu ments/rti/Form at%20for%20 Transperency %20Audit%20 24-25_English %2015.5.25.p df	empty	Fully Met	1.54	URLs the P Autho corre Categ “Fully

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	A	
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	<a href="https://nitsikki m.ac.in/documents/rti/Format%20for%20Transperency%20Audit%2024-25_English%2015.5.25.pdf">https://nitsikki m.ac.in/documents/rti/Format%20for%20Transperency%20Audit%2024-25_English%2015.5.25.p df</a>	empty	Not Met	0	Category Met
1.4.5	Process of redressal of grievances	Fully Met	1.54	1.54	<a href="https://nitsikki m.ac.in/documents/rti/Format%20for%20Transperency%20Audit%2024-25_English%2015.5.25.p df">https://nitsikki m.ac.in/documents/rti/Format%20for%20Transperency%20Audit%2024-25_English%2015.5.25.p df</a>	empty	Fully Met	1.54	URLs the P Author corre Category "Fully
<b>1.5</b>	<b>Acts, rules, regulations, instructions, manuals and records for discharging functions[Section 4(1)(b)(v)]</b>								
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	2.6	2.60	<a href="https://nitsikki m.ac.in/documents/rti/Format%20for%20Transperency%20Audit%2024-25_English%2015.5.25.p df">https://nitsikki m.ac.in/documents/rti/Format%20for%20Transperency%20Audit%2024-25_English%2015.5.25.p df</a>	empty	Fully Met	2.60	URLs the P Author corre Category "Fully
1.5.2	List of Acts, rules, regulations, instructions, manuals and records.	Fully Met	2.6	2.60	<a href="https://nitsikki m.ac.in/documents/rti/Format%20for%20">https://nitsikki m.ac.in/documents/rti/Format%20for%20</a>	empty	Fully Met	2.60	URLs the P Author corre

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	A	M
					Transperency %20Audit%2024-25_English %2015.5.25.pdf				Category "Fully
1.5.3	Acts/ Rules/ manuals, etc.	Fully Met	2.6	2.60	https://nitsikki m.ac.in/documents/rti/Form at%20for%20 Transperency %20Audit%2024-25_English %2015.5.25.p df	empty	Fully Met	2.60	URLs the P Autho corre Categ "Fully
<b>1.6</b>	<b>Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]</b>								
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://nitsikki m.ac.in/documents/rti/Form at%20for%20 Transperency %20Audit%2024-25_English %2015.5.25.p df	empty	Partially Met	1.93	URLs the P Autho corre Categ "Parti Met"
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://nitsikki m.ac.in/documents/rti/Form at%20for%20 Transperency %20Audit%2024-25_English %2015.5.25.p	empty	Fully Met	3.85	URLs the P Autho corre Categ "Fully

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	A	M
					df				
<b>1.7</b>	<b>Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]</b>								
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	<a href="https://nitsikki m.ac.in/institute/administration/boardOfGovernors.php">https://nitsikki m.ac.in/institute/administration/boardOfGovernors.php</a>	empty	Fully Met	0.96	URLs the P Autho corre Cate "Fully
1.7.2	Composition	Fully Met	0.96	0.96	<a href="https://nitsikki m.ac.in/institute/about/information.php">https://nitsikki m.ac.in/institute/about/information.php</a>	empty	Fully Met	0.96	URLs the P Autho corre Cate "Fully
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	<a href="https://nitsikki m.ac.in/documents/rti/Format%20for%20Transperency%20Audit%2024-25_English%2015.5.25.pdf">https://nitsikki m.ac.in/documents/rti/Format%20for%20Transperency%20Audit%2024-25_English%2015.5.25.pdf</a>	empty	Fully Met	0.96	URLs the P Autho corre Cate "Fully
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	<a href="https://nitsikki m.ac.in/documents/rti/Format%20for%20Transperency%20Audit%2024-25_English%2015.5.25.pdf">https://nitsikki m.ac.in/documents/rti/Format%20for%20Transperency%20Audit%2024-25_English%2015.5.25.pdf</a>	empty	Fully Met	0.96	URLs the P Autho corre Cate "Fully

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	A	
1.7.5	Powers and functions	Fully Met	0.96	0.96	<a href="https://nitsikkim.ac.in/institute/about/information.php">https://nitsikkim.ac.in/institute/about/information.php</a>	empty	Fully Met	0.96	URLs the P Autho corre Cate "Fully
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	<a href="https://nitsikkim.ac.in/institute/administration/mom.php">https://nitsikkim.ac.in/institute/administration/mom.php</a>	empty	Fully Met	0.96	URLs the P Autho corre Cate "Fully
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	<a href="https://nitsikkim.ac.in/institute/administration/mom.php">https://nitsikkim.ac.in/institute/administration/mom.php</a>	empty	Fully Met	0.96	URLs the P Autho corre Cate "Fully
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	<a href="https://nitsikkim.ac.in/institute/administration/mom.php">https://nitsikkim.ac.in/institute/administration/mom.php</a>	empty	Fully Met	0.96	URLs the P Autho corre Cate "Fully
<b>1.8</b>	<b>Directory of officers and employees[Section 4(1) (b) (ix)]</b>								
1.8.1	Name and designation	Fully Met	3.85	3.85	<a href="https://nitsikkim.ac.in/institute/administration/people.php">https://nitsikkim.ac.in/institute/administration/people.php</a>	empty	Fully Met	3.85	URLs the P Autho corre Cate "Fully
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	<a href="https://nitsikkim.ac.in/institute/administration/people.php">https://nitsikkim.ac.in/institute/administration/people.php</a>	empty	Fully Met	3.85	URLs

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	A	M
					m.ac.in/institute/administration/people.php				the P Autho corre Categ "Fully
<b>1.9</b>	<b>Monthly Remuneration received by officers &amp; employees including system of compensation[Section 4(1) (b) (x)]</b>								
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://nitsikki m.ac.in/documents/rti/Form at%20for%20 Transperency %20Audit%20 24-25_English %2015.5.25.p df	empty	Partially Met	1.93	URLs the P Autho corre Categ "Parti Met"
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	https://nitsikki m.ac.in/documents/rti/Form at%20for%20 Transperency %20Audit%20 24-25_English %2015.5.25.p df	empty	Fully Met	3.85	URLs the P Autho corre Categ "Fully
<b>1.10</b>	<b>Name, designation and other particulars of Public Information Officers[Section 4(1) (b) (xvi)]</b>								
1.10.1	Name and designation of the Public Information Officers (PIOs), Assistant Public Information Officer(s) & Appellate Authority	Fully Met	3.85	3.85	https://nitsikki m.ac.in/footer/ rti.php	empty	Fully Met	3.85	URLs the P Autho corre Categ "Fully
1.10.2	Address, telephone numbers and email ID of	Fully Met	3.85	3.85	https://nitsikki	empty	Fully Met	3.85	URLs

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	A	M
	each designated official.				m.ac.in/footer/rti.php				the P Autho corre Categ "Fully
<b>1.11</b>	<b>Number of employees against whom disciplinary action has been proposed/ taken (F No. 1/6/2011- IR dt. 15.4.2013)</b>								
1.11.1	Number of employees against whom disciplinary action has been (i) Pending for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://nitsikki m.ac.in/docu ments/rti/Form at%20for%20 Transperency %20Audit%20 24-25_English %2015.5.25.p df	empty	Fully Met	3.85	URLs the P Autho corre Categ "Fully
1.11.2	(ii) Finalised for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://nitsikki m.ac.in/docu ments/rti/Form at%20for%20 Transperency %20Audit%20 24-25_English %2015.5.25.p df	empty	Fully Met	3.85	URLs the P Autho corre Categ "Fully
<b>1.12</b>	<b>Programmes to advance understanding of RTI(Section 26)</b>								
1.12.1	Educational programmes	Fully Met	1.92	1.92	https://nitsikki m.ac.in/docu ments/rti/Form at%20for%20 Transperency %20Audit%20 24-25_English	empty	Not Met	0	Categ Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	A	M
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	%2015.5.25.pdf <a href="https://nitsikki.m.ac.in/documents/rti/Format%20for%20Transperency%20Audit%2024-25_English%2015.5.25.pdf">https://nitsikki.m.ac.in/documents/rti/Format%20for%20Transperency%20Audit%2024-25_English%2015.5.25.pdf</a>	empty	Not Met	0	Categ Met
1.12.3	Training of CPIO/APIO	Not Met	1.92	0	empty	empty	Not Met	0	Categ Met
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	<a href="https://nitsikki.m.ac.in/footer/rti.php">https://nitsikki.m.ac.in/footer/rti.php</a>	empty	Partially Met	0.96	URLs the P Autho corre Categ "Parti Met"
<b>1.13</b>	<b>Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]</b>								
1.13.1	Transfer policy and transfer orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	<a href="https://nitsikki.m.ac.in/footer/rti.php">https://nitsikki.m.ac.in/footer/rti.php</a>	empty	Partially Met	3.85	URLs the P Autho corre Categ "Parti Met"
<b>Total</b>			<b>100</b>	<b>98</b>			<b>100</b>	<b>81</b>	
<b>2</b>	<b>Budget and Programme</b>								
<b>2.1</b>	<b>Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]</b>								

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	A	
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	<a href="https://nitsikkim.ac.in/institute/about/information.php">https://nitsikkim.ac.in/institute/about/information.php</a>	empty	Partially Met	5.00	URLs the P Autho corre Cate "Parti Met"
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	<a href="https://nitsikkim.ac.in/institute/about/information.php">https://nitsikkim.ac.in/institute/about/information.php</a>	empty	Partially Met	5.00	URLs the P Autho corre Cate "Parti Met"
2.1.3	Proposed expenditures	Fully Met	10	10.00	<a href="https://nitsikkim.ac.in/institute/about/information.php">https://nitsikkim.ac.in/institute/about/information.php</a>	empty	Partially Met	5.00	URLs the P Autho corre Cate "Parti Met"
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	<a href="https://nitsikkim.ac.in/documents/rti/Format%20for%20Transperency%20Audit%2024-25_English%2015.5.25.pdf">https://nitsikkim.ac.in/documents/rti/Format%20for%20Transperency%20Audit%2024-25_English%2015.5.25.pdf</a>	empty	Partially Met	5.00	URLs the P Autho corre Cate "Parti Met"
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	<a href="https://nitsikkim.ac.in/docu">https://nitsikkim.ac.in/docu</a>	empty	Partially Met	5.00	URLs the P

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	A	M
					ments/rti/Form at%20for%20 Transperency %20Audit%20 24-25_English %2015.5.25.p df				Autho corre Categ "Parti Met"
2.1.6	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	10	10.00	https://nitsikki m.ac.in/institut e/tenders.php	empty	Fully Met	10.00	URLs the P Autho corre Categ "Fully
<b>2.2</b>	<b>Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)</b>								
2.2.1	Budget	Fully Met	20	20.00	https://nitsikki m.ac.in/docu ments/rti/Form at%20for%20 Transperency %20Audit%20 24-25_English %2015.5.25.p df	empty	Fully Met	20.00	URLs the P Autho corre Categ "Fully
2.2.2	Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Not Applicable	0	0	empty	empty	Not Met	0	Categ Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	A	
<b>2.3</b>	<b>Manner of execution of subsidy programme [Section 4(i)(b)(xii)]</b>								
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Applied
2.3.2	Objective of the programme	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Applied
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Applied
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Applied
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Applied
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Applied
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Applied
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Applied
<b>2.4</b>	<b>Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]</b>								
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Applied
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Applied
<b>2.5</b>	<b>Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]</b>								
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Applied
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Applied

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	A	M
<b>2.6</b>	<b>CAG &amp; PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]</b>								
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the Parliament.	Fully Met	50	50.00	<a href="https://nitsikki.m.ac.in/institute/about/information.php">https://nitsikki.m.ac.in/institute/about/information.php</a>	empty	Fully Met	50.00	URLs the P. Autho corre Categ "Fully
<b>Total</b>			<b>130</b>	<b>130</b>		<b>150</b>	<b>105</b>		
<b>3</b>	<b>Publicity and Public interface</b>								
<b>3.1</b>	<b>Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]</b>								
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	<a href="https://nitsikki.m.ac.in/documents/rti/Format%20for%20Transperency%20Audit%2024-25_English%2015.5.25.pdf">https://nitsikki.m.ac.in/documents/rti/Format%20for%20Transperency%20Audit%2024-25_English%2015.5.25.pdf</a>	empty	Not Applicable0		Categ Applie
3.1.2	a) Arrangements for consultation with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Fully Met	12.5	12.50	<a href="https://nitsikki.m.ac.in/documents/rti/Format%20for%20Transperency%20Audit%2024-25_English%2015.5.25.pdf">https://nitsikki.m.ac.in/documents/rti/Format%20for%20Transperency%20Audit%2024-25_English%2015.5.25.pdf</a>	empty	Not Applicable0		Categ Applie
3.1.3	Public- Private Partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable0	0	0	empty	empty	Not Applicable0		Categ Applie
3.1.4	Public- Private Partnerships (PPP)- Detailed	Not Applicable0	0	0	empty	empty	Not Applicable0		Categ

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	A
3.1.5	project reports (DPRs) Public- Private Partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	empty	Not Applicable	Applic
3.1.6	Public- Private Partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	empty	Not Applicable	Applic
3.1.7	Public- Private Partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	empty	Not Applicable	Applic
3.1.8	Public- Private Partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	empty	Not Applicable	Applic
3.1.9	Public- Private Partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	empty	Not Applicable	Applic
3.1.10	Public- Private Partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	empty	Not Applicable	Applic
3.1.11	Public- Private Partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	empty	Not Applicable	Applic
<b>3.2</b>	<b>Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]</b>							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Fully Met	16.67	16.67	<a href="https://nitsikki m.ac.in/institut e/administrati on/mom.php">https://nitsikki m.ac.in/institut e/administrati on/mom.php</a>	empty	Not Applicable	Applic
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Fully Met	16.67	16.67	<a href="https://nitsikki m.ac.in/docu ments/rti/Form at%20for%20 Transperency %20Audit%20 24-25_English">https://nitsikki m.ac.in/docu ments/rti/Form at%20for%20 Transperency %20Audit%20 24-25_English</a>	empty	Not Applicable	Applic

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	A	M
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Fully Met	16.67	16.67	%2015.5.25.pdf https://nitsikki m.ac.in/docu ments/rti/Form at%20for%20 Transperency %20Audit%20 24-25_English %2015.5.25.p df	empty	Not Applicable0		Category Appli
<b>3.3</b>	<b>Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]</b>								
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://nitsikki m.ac.in/	empty	Fully Met	50.00	URLs the P Autho corre Categ "Fully
<b>3.4</b>	<b>Form of accessibility of information manual/ handbook[Section 4(1)(b)]</b>								
3.4.1	Information manual/handbook available in electronic format	Fully Met	25	25.00	https://nitsikki m.ac.in/docu ments/rti/Form at%20for%20 Transperency %20Audit%20 24-25_English %2015.5.25.p df	empty	Fully Met	25.00	URLs the P Autho corre Categ "Fully
3.4.2	Information manual/handbook available in printed format	Fully Met	25	25.00	https://nitsikki m.ac.in/docu ments/rti/Form at%20for%20	empty	Fully Met	25.00	URLs the P Autho corre

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	A	M
					Transperency %20Audit%2024-25_English %2015.5.25.pdf				Category "Fully
<b>3.5</b>	<b>Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]</b>								
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://nitsikki m.ac.in/docu ments/rti/Form at%20for%20 Transperency %20Audit%20 24-25_English %2015.5.25.p df	empty	Fully Met	25.00	URLs the P Autho corre Categ "Fully
3.5.2	List of materials available at a reasonable cost of the medium	Fully Met	25	25.00	https://nitsikki m.ac.in/docu ments/rti/Form at%20for%20 Transperency %20Audit%20 24-25_English %2015.5.25.p df	empty	Fully Met	25.00	URLs the P Autho corre Categ "Fully
<b>Total</b>			<b>225</b>	<b>225</b>		<b>150</b>	<b>150</b>		
<b>4</b>	<b>E-Governance</b>								
<b>4.1</b>	<b>Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]</b>								
4.1.1	Hindi	Fully Met	9.52	9.52	https://nitsikki m.ac.in/docu ments/rti/Form at%20for%20 Transperency	empty	Fully Met	9.52	URLs the P Autho corre Categ

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	A	M
					%20Audit%2024-25_English%2015.5.25.pdf				"Fully
4.1.2	English	Fully Met	9.52	9.52	https://nitsikkim.ac.in/documents/rti/Format%20for%20Transperency%20Audit%2024-25_English%2015.5.25.pdf	empty	Fully Met	9.52	URLs the P Autho corre Categ "Fully
4.1.3	Vernacular/ Local Language	Fully Met	9.52	9.52	https://nitsikkim.ac.in/documents/rti/Format%20for%20Transperency%20Audit%2024-25_English%2015.5.25.pdf	empty	Fully Met	9.52	URLs the P Autho corre Categ "Fully
<b>4.2</b>	<b>When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]</b>								
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	https://nitsikkim.ac.in/institute/about/information.php	empty	Fully Met	28.57	URLs the P Autho corre Categ "Fully
<b>4.3</b>	<b>Information available in electronic form[Section 4(1)(b)(xiv)]</b>								
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://nitsikkim.ac.in/	empty	Fully Met	9.52	URLs the P

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	A	M
									Autho corre Categ "Fully
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	<a href="https://nitsikki m.ac.in/">https://nitsikki m.ac.in/</a>	empty	Fully Met	9.52	URLs the P Autho corre Categ "Fully
4.3.3	Location where available	Fully Met	9.52	9.52	<a href="https://nitsikki m.ac.in/">https://nitsikki m.ac.in/</a>	empty	Fully Met	9.52	URLs the P Autho corre Categ "Fully
<b>4.4</b>	<b>Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]</b>								
4.4.1	Name & location of the facility	Fully Met	7.14	7.14	<a href="https://nitsikki m.ac.in/">https://nitsikki m.ac.in/</a>	empty	Fully Met	7.14	URLs the P Autho corre Categ "Fully
4.4.2	Details of information made available	Fully Met	7.14	7.14	<a href="https://nitsikki m.ac.in/">https://nitsikki m.ac.in/</a>	empty	Fully Met	7.14	URLs the P Autho corre Categ "Fully
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	<a href="https://nitsikki m.ac.in/documents/rti/Form">https://nitsikki m.ac.in/docu ments/rti/Form</a>	empty	Fully Met	7.14	URLs the P Autho

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	A	M
					at%20for%20Transperency%20Audit%2024-25_English%2015.5.25.pdf				correc Cate "Fully
4.4.4	Contact person & contact details (Phone, fax, email)	Fully Met	7.14	7.14	https://nitsikki m.ac.in/footer/ rti.php	empty	Fully Met	7.14	URLs the P Autho correc Cate "Fully
<b>4.5</b>	<b>Such other information as may be prescribed under Section 4(i) (b)(xvii)</b>								
4.5.1	Grievance redressal mechanism	Fully Met	4.1	4.10	https://nitsikki m.ac.in/docu ments/rti/Form at%20for%20 Transperency %20Audit%20 24-25_English %2015.5.25.p df	empty	Fully Met	4.10	URLs the P Autho correc Cate "Fully
4.5.2	List of completed schemes/ projects/ Programmes	Fully Met	4.1	4.10	https://nitsikki m.ac.in/resear ches/projects. php	empty	Fully Met	4.10	URLs the P Autho correc Cate "Fully
4.5.3	List of schemes/ projects/ programme underway	Fully Met	4.1	4.10	https://nitsikki m.ac.in/docu ments/rti/Form at%20for%20	empty	Fully Met	4.10	URLs the P Autho correc

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	A	
					Transperency %20Audit%2024-25_English %2015.5.25.pdf			Category "Fully"	
4.5.4	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	4.1	4.10	<a href="https://nitsikki m.ac.in/documents/rti/Format%20for%20Transperency %20Audit%2024-25_English %2015.5.25.pdf">https://nitsikki m.ac.in/documents/rti/Format%20for%20Transperency %20Audit%2024-25_English %2015.5.25.pdf</a>	empty	Partially Met	2.05	URLs the P Author corre Category "Parti Met"
4.5.5	Annual Report	Fully Met	4.1	4.10	<a href="https://nitsikki m.ac.in/institute/about/information.php">https://nitsikki m.ac.in/institute/about/information.php</a>	empty	Fully Met	4.10	URLs the P Author corre Category "Fully"
4.5.6	Frequently Asked Question (FAQs)	Fully Met	4.1	4.10	<a href="https://nitsikki m.ac.in/footer/rti.php">https://nitsikki m.ac.in/footer/rti.php</a>	empty	Fully Met	4.10	URLs the P Author corre Category "Fully"
4.5.7	Any other information such as - (a) Citizen's Charter, (b) Six monthly reports on the performance against the benchmarks set in the Citizen's Charter	Fully Met	4.1	4.10	<a href="https://nitsikki m.ac.in/documents/rti/Format%20for%20Transperency %20Audit%20">https://nitsikki m.ac.in/documents/rti/Format%20for%20Transperency %20Audit%20</a>	empty	Partially Met	2.05	URLs the P Author corre Category "Parti"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	A	M
					24-25_English %2015.5.25.p df				Met"
<b>4.6</b>	<b>Receipt &amp; Disposal of RTI applications &amp; appeals [F.No 1/6/2011-IR dt. 15.04.2013]</b>								
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	<a href="https://nitsikki m.ac.in/footer/rti.php">https://nitsikki m.ac.in/footer/rti.php</a>	empty	Fully Met	14.29	URLs the P Autho corre Categ "Fully
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	<a href="https://nitsikki m.ac.in/footer/rti.php">https://nitsikki m.ac.in/footer/rti.php</a>	empty	Fully Met	14.29	URLs the P Autho corre Categ "Fully
<b>4.7</b>	<b>Replies to questions asked in the Parliament[Section 4(1)(b)(xvii)]</b>								
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	<a href="https://nitsikki m.ac.in/footer/rti.php">https://nitsikki m.ac.in/footer/rti.php</a>	empty	Fully Met	28.57	URLs the P Autho corre Categ "Fully
<b>Total</b>			<b>200</b>	<b>200</b>		<b>200</b>	<b>196</b>		
<b>5</b>	<b>Information as may be prescribed</b>								
<b>5.1</b>	<b>Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]</b>								
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	<a href="https://nitsikki m.ac.in/footer/rti.php">https://nitsikki m.ac.in/footer/rti.php</a>	empty	Fully Met	20.00	URLs the P Autho corre Categ "Fully

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	A	
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	<a href="https://nitsikki.m.ac.in/footer/rti.php">https://nitsikki.m.ac.in/footer/rti.php</a>	empty	Fully Met	20.00	URLs the P Author corre Categ "Fully
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	<a href="https://nitsikki.m.ac.in/footer/rti.php">https://nitsikki.m.ac.in/footer/rti.php</a>	empty	Fully Met	20.00	URLs the P Author corre Categ "Fully
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Fully Met	20	20.00	<a href="https://nitsikki.m.ac.in/documents/rti/dean_hod_registrar_change_order/Office%20Order_Suo-%20moto_CIC.jpg">https://nitsikki.m.ac.in/documents/rti/dean_hod_registrar_change_order/Office%20Order_Suo-%20moto_CIC.jpg</a>	empty	Fully Met	20.00	URLs the P Author corre Categ "Fully
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Fully Met	20	20.00	<a href="https://nitsikki.m.ac.in/documents/rti/Format%20for%20Transperency%20Audit%2024-25_English%2015.5.25.pdf">https://nitsikki.m.ac.in/documents/rti/Format%20for%20Transperency%20Audit%2024-25_English%2015.5.25.pdf</a>	empty	Fully Met	20.00	URLs the P Author corre Categ "Fully
<b>Total</b>			<b>100</b>	<b>100</b>			<b>100</b>	<b>100</b>	
<b>6</b>	<b>Information Disclosed on own Initiative</b>								
<b>6.1</b>	<b>Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information [Section 4(2)]</b>								

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	A	M
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://nitsikki m.ac.in/docu ments/rti/Form at%20for%20 Transperency %20Audit%20 24-25_English %2015.5.25.p df	empty	Fully Met	25.00	URLs the P Autho corre Categ "Fully
<b>6.2</b>	<b>Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)</b>								
6.2.1	Whether STQC certification obtained and its validity	Not Met	12.5	0	empty	empty	Not Met	0	Categ Met
6.2.2	Does the website show the certificate on the Website?	Not Met	12.5	0	empty	empty	Not Met	0	Categ Met
<b>Total</b>			<b>50</b>	<b>25</b>			<b>50</b>	<b>25</b>	
<b>Grand Total</b>			<b>805</b>	<b>778</b>			<b>750</b>	<b>657</b>	